



# Marriage Papers Check List

*This completed check list needs to accompany each individual marriage file when it is sent to the diocese at the end of the year. These documents are necessary to fulfill Diocesan requirements as well as to keep good records for future reference. Please use a pen when filling out all of the diocesan forms.*

**Name of Couple being Prepared:** \_\_\_\_\_  
(Grooms Last Name / Brides Last Name)

## Required Documentation: (for ALL marriage papers submitted at the end of the year)

- |  |                          |
|--|--------------------------|
|  | <u>Enclosed</u>          |
| 1. <b>Baptismal Certificates</b> – Two required unless one spouse is not baptized            | <input type="checkbox"/> |
| 2. <b>Form A</b> – Completed and Signed  | <input type="checkbox"/> |
| 3. <b>Form F</b> – Required for each Catholic unless married in same parish as their baptism |                          |

*When you issue a Form F, please retain a copy of it in the marriage file. If the form is not returned to the parish before the end of the year, this copy should be sent with the marriage files. Forms that are returned to you after you have sent the marriage files should be forwarded to the Chancery.*

- |              |                          |                          |
|--------------|--------------------------|--------------------------|
|              | <u>Enclosed</u>          | <u>Not Required</u>      |
| <b>Groom</b> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Bride</b> | <input type="checkbox"/> | <input type="checkbox"/> |

- |   |                          |                          |
|---|--------------------------|--------------------------|
|   | <u>Enclosed</u>          | <u>Dispensed*</u>        |
| 4. <b>FOCCUS/PREPARE paperwork</b>                                | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. <b>Marriage Preparation Weekend certificate of completion</b>  | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. <b>Natural Family Planning (NFP) certificate of completion</b> | <input type="checkbox"/> | <input type="checkbox"/> |

## Additional Documentation: (Applicable in individual situations)

- |   |                          |
|---|--------------------------|
|   | <u>Enclosed</u>          |
| 1. <b>Form B</b> – Include all diocesan permission/dispensation letters | <input type="checkbox"/> |
| 2. <b>Form C</b>  | <input type="checkbox"/> |
| 3. <b>Form D, E, G</b>  | <input type="checkbox"/> |
| 4. <b>Tribunal paperwork</b>  | <input type="checkbox"/> |
| 5. <b>Certificate of death of former spouse(s)</b>                      | <input type="checkbox"/> |
| 6. <b>Sponsoring couple review</b>                                      | <input type="checkbox"/> |
| 7. <b>Miscellaneous paperwork or documentation</b>                      | <input type="checkbox"/> |

\* All couples prepared by the Diocese of Fargo must follow our diocesan policies. Any dispensations from these requirements must be obtained from the Diocese of Fargo. Couples prepared by another diocese are only required to fulfill the policies of that diocese.