

*{date}*

Address Block

Dear Name,

I appoint you to a *insert # (one, two or three)* year term as a member of the *Name Church of Town* Parish Finance Council, beginning *{date}* and ending *{date}*.

Canon 537 indicates that members of the Parish Finance Council are to be Christian faithful, selected to assist the pastor in the administration of the goods of the parish. The Parish Finance Council Charter (enclosed), which is particular law of the Diocese of Fargo, sets forth the framework for this appointment. I look forward to receiving your consultation and expertise in the coming years.

Thank you for the work you have already accomplished within the parish, and thank you for your future service as a member of the Parish Finance Council.

May God continue to bless you and your family abundantly.

Sincerely yours in Christ,

Rev. *Name*  
Pastor

Enclosure